

Transition Policy



Policy statement

We believe that all children starting Pre-School and reception class need support to enable them to adjust and feel comfortable, confident and secure. Getting to know a child and planning for admission to the setting require parents and practitioners to engage in an equal partnership in which both learn from each other.

Procedures

From home to setting:

- [Parents are provided with a choice of a home visit or an appointment in pre-school, prior to their child joining, which is attended by the child's Key Person, and if at home by another member of staff also.
- [Parents are provided with a Welcome Pack and Prospectus, detailing routines and key information.
- [The child's Key Person arranges a meeting with parents, to provide opportunities to discuss and share information on each individual child, which includes, interests, background information and the individual needs of each child.
- [Parents are invited to join sessions prior to their child joining, allowing them time to become familiar with the environment, staff and children
- [Parents are encouraged to stay at sessions to support their children's transition

From setting to reception/school:

- [Foundation stage assessments and a leavers profile are passed onto the reception teacher
- [Children are supported with their move by visits to their new school the term before they start
- [Links are made with schools, and where possible the key person or leader will visit and arrange a transition meeting, with parents and other agencies if involved

This policy was adopted at a meeting of
Held on
Date to be reviewed
Signed on behalf of the management
committee
Name of signatory
Role of signatory (Chairperson)

Little Explorers Pre-School

Chairperson
